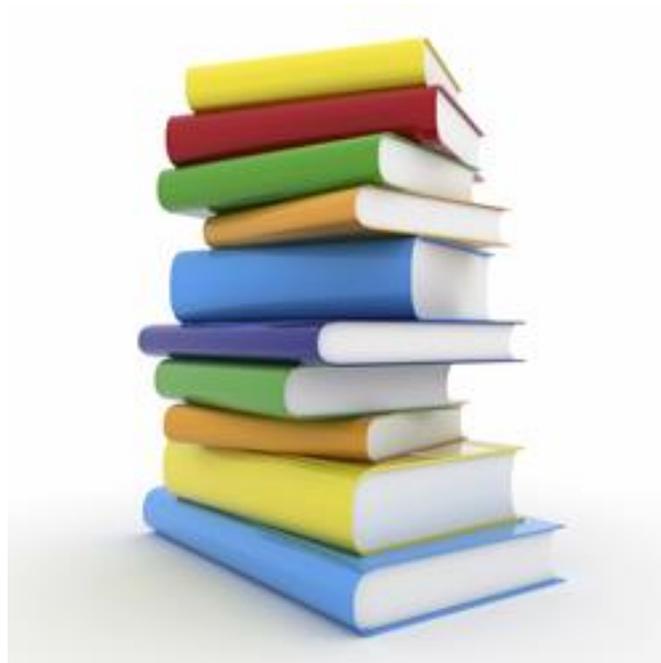




Quebec Chapter

**Metals Service Center Institute**

100 YEARS **STRONG**



# **2023 Scholarship Award**

**Deadline: May 31, 2023**



Quebec Chapter  
**Metals Service Center Institute**  
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Applications and/or documents received after the deadline date will not be considered.

### Application Checklist

#### Required Documentation

- Completed Scholarship Application (IV), *completed in its entirety*.
- School, community, civic or church related activities on a separate sheet. It should include activity name, office held/special recognition and years involved. Please also list any special talents or interests you have.
- Please detail the terms of any and all financial aid and scholarships. Include time length of scholarship(s) and required criteria met to receive the scholarship(s).
- Essay (*see 7A under Selection Criteria for more information.*)
- Recommendation from Teacher/Professor or Guidance Counselor/Academic Advisor. If a sophomore or higher in university, at least one recommendation from a *current* Professor or Academic Advisor is required.
- Transcripts confirming GPA. If currently in university, you must include your high school, college *and* university transcripts. Transcripts do not need to be in a sealed envelope.
- Acceptance letter from school, college or university. If in college or university, include proof of enrollment instead of acceptance letter.

#### Recommended but not required

- Recommendation from Community Professional/Civic Group Leader
- Recommendation from Employer



## I. Selection Criteria

The MSCI Quebec Chapter has established five (5) \$2,000 scholarships available to children of MSCI chapter member employees who have been accepted to a three or four-year degree university program. Students currently attending university and/or graduate school may also apply if they meet the established criteria. Applicants must meet the following selection criteria to be eligible for the award. Please note that this scholarship program does not apply to fees for CEGEP.

### **Selection Criteria:**

1. Applicants must be a child of a full or part-time permanent employee of an MSCI member company: service center (Active), producer (Associate), or goods and services provider (Affiliate). The company must be a member in good standing with local chapter and national dues paid in full. The MSCI member company and/or the employee's primary residence or primary office must be in the province of Quebec.
  - a. Chapter scholarship committee members may not hold a position on the selection committee should a relative apply for a scholarship.
2. Applicant must be attending an accredited post-secondary institution of higher learning or an accredited trade or vocational school. The scholarship could also apply to post-graduate study.
3. Applicants must provide transcripts confirming GPA. If currently in a post-secondary institution, include post-secondary and high school transcripts. Transcripts do not need to be in a sealed envelope.
4. Applicants receiving full scholarship funds from another source are not eligible for this scholarship award.
5. Applicants must provide evidence of acceptance to a school for the applicable scholarship. If currently in university or college (except CEGEP), provide proof of enrollment in lieu of acceptance letter.
6. Applicants must show evidence of active involvement in both high school and/or college and/or community activities. Applicants may be asked to participate in a scholarship interview as scheduled by the scholarship committee.
7. Applicants must submit a completed MSCI Scholarship Award Application along with the following documents marked as required in the "Application Checklist."
  - a. A brief essay sharing the applicant's thoughts on what the scholarship award would mean to him/her. Include life goals in the essay. Essay must be at least one page but no longer than two pages.
8. Applicant may be asked for additional information including a statement of financial need (not including tax returns).
9. All information must be verifiable.
10. All required documentation must be received no later than May 31, 2023.



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## **II. Distribution Guidelines**

Following receipt of the completed application and review by the chapter scholarship committee, applicants chosen will receive the scholarship distribution under the following terms and conditions:

- Scholarship is for a period of one year, payable in one lump sum.
- Scholarship checks will be made payable to the student.
- The applicant and parent/guardian agree that the MSCI and its chapters reserve the right to issue press releases and/or other means of general publicity for the MSCI scholarship awards. Only general information will be released such as recipient names, parent name, member company name and location, award amount, and the school applicant is attending.
- In the event that any of the above conditions are not met, MSCI reserves the right to cease providing matching funds to the MSCI Chapter Scholarship recipient.

## **III. Notices and Disclaimers**

All applicants and their parents and guardians are hereby put on notice of and hereby acknowledge and agree to the following:

1. The Chapter reserves the right to award whatever number or no scholarships as it determines in its sole discretion, regardless of whether The Chapter receives multiple applications that satisfy the selection criteria and distribution guidelines.
2. While the Chapter's intention is to grant Scholarships in the number and/or amounts stated in this application package, actual amounts are subject to the availability of funds and The Chapter may reduce scholarship amounts between the date of application and award in its sole discretion.
3. Even if a scholarship is awarded to a recipient, the actual funding of scholarships is subject to the availability of funds on the date of funding.
4. The grant of a scholarship in one year does not entitle a recipient to receive a scholarship the subsequent year, even if the recipient satisfies all selection criteria and distribution guidelines.
5. Neither the chapter nor the Committee considers race, gender, ethnicity or religious affiliation in making scholarship award, renewal or funding decisions.
6. Subject to item 5 above, The Chapter and the Committee reserve the right to change award criteria at any time and from time to time and/or to consider additional award criteria at any time and from time to time and/or to consider additional award criteria not set forth in the application package, in either case, without further notice to MSCI member companies, parents or guardians or applicants.



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**IV. Application**

<b>Applicant Contact Information (Type or print clearly) All fields are required.</b>				
Full Name				
Address				
City/Province/Postal code				
Home Phone		Cell Phone		
Email				
<b>Parent Contact Information (Type or print clearly) All fields are required.</b>				
Father's Name		Father's Job Title		
Father's Employer		Father's Work Phone #		
Father's Employer's City and Province				
Father's E-mail Address				
Mother's Name		Mother's Job Title		
Mother's Employer		Mother's Work Phone #		
Mother's Employer's City and Province				
Mother's E-mail Address				
<b>School Information (Type or print clearly) All fields are required.</b>				
Current School		School's City & Province		
Sponsoring Teacher/Professor or Counselor/Advisor				
Total Financial Aid Received**	\$	Total Scholarships Received**	\$	
Total Yearly Parental Contribution	\$	Total Tuition per year	\$	
<b>**Please detail the terms of financial aid &amp; list each scholarship received &amp; amount of each on separate sheet.</b>				
List schools where you have been accepted				
Please check one of the following		<input type="checkbox"/> 3 or 4-Year university program <input type="checkbox"/> Graduate school <input type="checkbox"/> 3-Year technical or trade school		
School you plan to attend				
<b>School Address</b> (include mailing address, city, province and postal code)				
Starting date for studies (Freshmen)		Major		
If in university, when was your original start date		Years remaining		
How many years does your program require?		GPA (4 = A)		
<b>Signature (Required) (Type or print clearly)</b>				
Applicant Signature*:				
Parent/Guardian Signature (if applicant is under age 18)*:				
Date:				

\*By signature above, both applicant and parent authorize the MSCSI to issue press releases, pictures and/or means of general publicity for the MSCSI Quebec Chapter Scholarship Award. E-mail all materials as one PDF to Monique Combs, [mcombs@msci.org](mailto:mcombs@msci.org), with the subject as MSCSI Quebec Chapter Scholarship. Deadline: May 31, 2023. Documents received after the deadline will not be considered.



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**V. Statement of Recommendation**

Sponsoring Teacher/Professor or Guidance Counselor/Academic Advisor

*(Required)*

**Please note: If you're a sophomore or higher in college, at least one recommendation from a *current* Professor or Academic Advisor is required.**

**Type or Print Clearly**

Applicant's name:			
Home phone number:			
MSCI member company & employee parent name:			
Work telephone number:			
<i>The applicant listed above is being asked to provide statements of recommendation from a sponsoring teacher/professor or guidance counselor/academic advisor who has invested time and/or resources on their behalf. Please be assured that your responses will be held in strict confidence and will be used for the purpose of the scholarship award committee.</i>			
<b>Criteria</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>
Cooperation			
Drive/determination			
Emotional Stability			
Initiative			
Integrity			
Leadership			
Peer Relations			
Responsibility			
Reputation			
Self-discipline			
Social maturity			
Willingness to accept instruction			
Additional comments: <i>(We encourage you to submit a separate letter of recommendation)</i>			
Signature:			
Institution Name:			
Telephone Number:			
Date:			

The MSCI Quebec Chapter Scholarship Committee appreciates your taking the time to complete this recommendation form. **E-mail to Monique Combs, [mcombs@msci.org](mailto:mcombs@msci.org), with the subject as MSCI Quebec Chapter Scholarship.** Deadline: May 31, 2023. Documents received after the deadline will not be considered.



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**VI. Statement of Recommendation**

Community/Civic Group Leader or Professional

(Optional)

Type or Print Clearly

Applicant's name:			
Home phone number:			
MSCI member company & employee parent name:			
Work telephone number:			
<i>The applicant listed above is being asked to provide statements of recommendation from a Community/Civic Group Leader of Professional who has invested time and/or resources on their behalf. Please be assured that your responses will be held in strict confidence and will be used for the purpose of the scholarship award committee. Thank you.</i>			
<b>Criteria</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>
Cooperation			
Drive/determination			
Emotional Stability			
Initiative			
Integrity			
Leadership			
Peer Relations			
Responsibility			
Reputation			
Self-discipline			
Social maturity			
Willingness to accept instruction			
Additional comments: <i>(We encourage you to submit a separate letter of recommendation)</i>			
Signature:			
Institution Name:			
Telephone Number:			
Date:			

The MSCI Quebec Chapter Scholarship Committee appreciates your taking the time to complete this recommendation form. E-mail to Monique Combs, [mcombs@msci.org](mailto:mcombs@msci.org), with the subject as MSCI Quebec Chapter Scholarship. Deadline: May 31, 2023. Documents received after the deadline will not be considered.



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**VII. Statement of Recommendation**

Employer  
(Optional)

Type or Print Clearly

Applicant's name:			
Home phone number:			
MSCI member company & employee parent name:			
Work telephone number:			
<i>The applicant listed above is being asked to provide statements of recommendation from an Employer who has invested time and/or resources on their behalf. Please be assured that your responses will be held in strict confidence and will be used for the purpose of the scholarship award committee. Thank you.</i>			
<b>Criteria</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>
Cooperation			
Drive/determination			
Emotional Stability			
Initiative			
Integrity			
Leadership			
Peer Relations			
Responsibility			
Reputation			
Self-discipline			
Social maturity			
Willingness to accept instruction			
Additional comments: <i>(We encourage you to submit a separate letter of recommendation)</i>			
Signature:			
Institution Name:			
Telephone Number:			
Date:			

The MSCI Quebec Chapter Scholarship Committee appreciates your taking the time to complete this recommendation form. E-mail to Monique Combs, [mcombs@msci.org](mailto:mcombs@msci.org), with the subject as MSCI Quebec Chapter Scholarship. Deadline: May 31, 2023. Documents received after the deadline will not be considered.



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**VIII. Additional Information**

The scholarship applications are received by MSCI Canadian offices in Mississauga (Ontario) and identifying information is removed so that the Committee members reviewing the applications are not aware of the identity of the student, parent or the MSCI member company employers. This assures that the selection is unbiased and is a result of the information provided by the student in the essay and supporting documents.

This scholarship is made possible by MSCI Quebec Chapter member companies' participation at chapter events and annual golf outing.

**Note:** If you wish confirmation that we have received your application packet, please send these documents with receipt signature required via UPS, FedEx, or Registered Mail Return Receipt requested. Due to the number of scholarship applications we receive, we regret that we are unable to confirm receipt personally.

**Applications and/or documents received after the deadline date will not be considered.**

MSCI member employees who need additional information concerning the Quebec Chapter Scholarship Award should e-mail [mscischolarships@msci.org](mailto:mscischolarships@msci.org).

**Please note:**

Winning recipients will be posted online at <https://www.msci.org/quebec/>. Please note that acceptance and regrets letters will not be sent to applicants by MSCI National. Please refer back to the link above 4-6 weeks after the initial deadline date for winning applicants. However, most chapters will announce their recipients sooner.